

# Faith Movement CIO

## General Privacy Policy

### 1. Introduction

The Faith Movement Charitable Incorporated Organisation (hereinafter referred to as “the Faith Movement” is a charity registered in England, number 1188137.

### 2. Policy

Your privacy is important to the Faith Movement. We are committed to safeguarding the privacy of our website visitors; this privacy statement sets out how we will treat your personal information.

### 3. Personal Data Collection

The Faith Movement may collect, store and use the following kinds of personal information:

1. information that you provide to us for the purpose of enquiring about one of our events or products;
2. information that you provide to us for the purpose of purchasing one of our products or attending one of our events;
3. any other information that you choose to send to us;
4. information about your computer and about your visits to and use of our website (which may include your IP address, geographical location, browser type and version, referral source, entry page, exit page, length of visit, number of page views, route taken through this website, and similar information). This information is collected for the purpose of improving our website and communications.

### 4. Using Personal Data

Personal information submitted to us via our website, directly via email or post, over the telephone, in person or by any other means will be used for the purposes specified in this privacy statement or in relevant parts of the website. We may process your personal data for the reasons detailed below:

#### **4.1 Enquiries about/purchasing of one of our products or attending one of our events:**

Personal information provided to us via our website or directly via email or post for the purpose of enquiring about or purchasing of our products or attending one of our events will be used as appropriate to respond to your enquiry/complete your purchase/booking. By providing us with your information, including personal data, signifying consent on the online order/booking form you will be providing your explicit consent to the collection and retention of any information you provide on our database. We may use your data to send you email notifications related to products and future events and send you general non-marketing communications. Information provided will not be shared outside our organisation without your explicit and informed consent.

#### **4.2 Website users:**

Our Website uses cookies. This data will be used to enable your use of the services available on the website and improve your browsing experience.

#### **4.3 Other:**

Any other personal information knowingly provided to us, including but not limited to the purpose of contracting with us, will only be used for the purpose for which it was given. The data will not be kept for longer than necessary and will be destroyed securely. Your personal information will not be shared with third parties unless it is required by law, for example, for the detection or prevention of crime.

### **5. Justification**

This information is processed according to Article 6 of the General Data Protection Regulation for the following reasons:

1. as necessary for the performance of tasks carried out in the public interest, in this case to meet the Faith Movement's charitable objectives;
2. as necessary in the pursuit of the legitimate interests of the charity;
3. for compliance with legal obligations, in this case to provide full and accurate information to the Charity Commission concerning the financial operations of the Faith Movement.

## **6. Retention Period**

The Faith Movement reserves the right to hold data related to enquiries, purchases and bookings, to help inform future products and events, and in order to facilitate a high standard of due diligence which will enable the charity to continue to fulfil its charitable objects. Data will be held in line with current legislation. All data will be destroyed securely.

## **7. Personal Data Security**

We will take reasonable technical and organisational precautions to prevent the loss, misuse or alteration of your personal information.

## **8. Disclosures**

We may disclose information about you to any of our trustees, volunteers and third-party service providers insofar as reasonably necessary for the purposes as set out in this privacy statement.

In addition, we may disclose your personal information:

1. to the extent that we are required to do so by law;
2. in connection with any legal proceedings or prospective legal proceedings;
3. in order to establish, exercise or defend our legal rights (including providing information to others for the purposes of fraud prevention and reducing credit risk); and
4. to any person who we reasonably believe may apply to a court or other competent authority for disclosure of that personal information where, in our reasonable opinion, such court or authority would be reasonably likely to order disclosure of that personal information.

Except as provided in this privacy statement, we will not provide your information to third parties.

## **9. Cross-Border Data Transfers**

Information that the Faith Movement collects may be stored and processed in and transferred between any of the countries in the EU in accordance with this privacy statement.

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## **10. Your Rights**

You may instruct us to provide you with any personal information we hold about you. Provision of such information will be subject to the supply of appropriate evidence of your identity.

In some circumstances you may also have the right to:

- Request that we erase any personal data held about you;
- Restrict our processing of your personal data (for example to ask to suspend the processing of personal information to establish its accuracy or the reasons for processing it);
- Data portability (i.e. to request the transfer of personal data to a third party); and
- Object to our processing of your personal data.

Requests in respect of the above should be made in writing to the Faith Movement at 58 Buckingham Way, Wallington, Surrey SM6 9LT. Please contact us at the same address if you have any reason to believe that information we hold about you is inaccurate. We will aim to respond to your request within one month from the date of receiving the request. Please note that we may, where legally permitted, reject any such request or limit the scope of our response (for example if, in the circumstances, the right does not apply to you).

You will not generally have to pay a fee to exercise any of your rights described above. However, we may charge a reasonable fee if you make a request to see a copy of your personal information which is clearly unfounded or excessive. Alternatively, we may refuse to comply with your request in such circumstances. We may also charge a reasonable fee if you request further copies of the data following a request. The fee will be based on the administrative costs of providing further copies.

If you have concerns about how we use your data, you have the right to complain to the Information Commissioner's Office.

## **11. Privacy Statement Update**

The Faith Movement Charitable Incorporated Organisation is a charity registered in England, number 1188137.

We may update this privacy statement from time-to-time by posting a new version on our website. You should check this page occasionally to ensure you are happy with any changes.

We may also notify you of changes to our privacy statement by email.

## **12. Other Websites**

Our website contains links to other websites that are not under the control of and are not maintained by the Faith Movement. We are not responsible for the content or reliability of the linked websites. The Faith Movement provides these links for your convenience only but does not endorse the material on these sites.

## **13. Contact Us**

If you have any questions about this privacy statement or our treatment of your personal information, please write to us by email at [admin@faith.org.uk](mailto:admin@faith.org.uk) or by post to 58 Buckingham Way, Wallington, Surrey SM6 9LT.

Adopted     19<sup>th</sup> May, 2021.....

Review     May 2023.....

Next Review .....